

Secomak Privacy Policy

This website is operated by Secomak *Limited* and whose registered address is Secomak Limited, Unit 330 Centennial Park, Elstree, Hertfordshire, WD6 3TJ. Secomak Limited are committed to protecting and preserving the privacy of our visitors when visiting our site or communicating electronically with us.

This policy sets out how we process any personal data we collect from you or that you provide to us through our website. We confirm that we will keep your information secure and that we will comply fully with all applicable UK Data Protection legislation and regulations. Please read the following carefully to understand what happens to personal data that you choose to provide to us, or that we collect from you when you visit this site. By visiting www.secomak.com you are accepting and consenting to the practices described in this policy.

Types of information we may collect from you

We may collect, store and use the following kinds of personal information about individuals who visit and use our website:

Information you supply to us. You may supply us with information about yourselves by filling in forms on our website. This includes information you provide when you submit a contact/enquiry form. The information you give us may include your name, address, company, e-mail address and phone number.

Information our website automatically collects about you. For each visit you make to our website, we may automatically collect information including the following:

- **Technical information.** Including a truncated and anonymised version of your Internet protocol (IP) address, browser type and version, operating system and platform.
- **Information about your visit.** Including the pages you visit, how long you are on the site, how you arrived at the site (including date and time); page response times, length of visit, what you click on, documents downloaded and download errors.

Cookies

Our website uses cookies to distinguish you from other users of the site. This helps us to provide you with a tailored experience when you browse and allows us to improve our site. We do not identify individuals using cookies and we do not operate a login/account system.

How do we use the information we collect?

Information you supply to us.

- To provide you with product details and/or services that you request from us.

Information we automatically collect about you.

- To administer our site including troubleshooting and statistical purposes.
- To improve our site to ensure that content is presented in the most effective manner for you and your device.
- Security and debugging as part of our efforts to keep our site safe and secure.

This information is collected anonymously and is not linked to information that identifies you as an individual. We make use of various web analytic tools. These do not identify individuals but can sometimes identify individual businesses.

Disclosure of your information

Any information you provide to us will either be emailed directly to us or may be stored on a secure server located at Secomak's registered address. We use a trusted third-party website and hosting provider to assist with the running and management of this website. Our partners are held to high data protection and security standards and are bound by contract to keep any information they process on our behalf confidential. Any data that may be collected through this website or processed by third parties is kept secure and only processed in the manner we instruct them to. Our partners cannot access, provide, rectify or delete any data that they store on our behalf without permission.

We do not rent, sell or share personal information about you with other people or non-affiliated companies.

We will use all reasonable efforts to ensure that your personal data is not disclosed to regional/national institutions and authorities, unless required by law or other regulations.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

Third party links

Our site may, from time to time, contain links to and from third-party websites. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to any external website.

Your rights – access to your personal data

You have the right to ensure that your personal data is being processed lawfully (“Subject Access Right”). Your subject access right can be exercised in accordance with data protection laws and regulations. Any subject access request must be made in writing to:

Secomak Ltd
Unit 330 Centennial Park
Elstree
Hertfordshire
WD6 3TJ

We will provide your personal data to you within the statutory time frames. To enable us to trace any of your personal data that we may be holding, we may need to request further information from you. If you have a complaint about how we have used your information, you have the right to complain to the Information Commissioner’s Office (ICO).

Changes to our privacy policy

Our latest privacy policy is available on the Secomak website. Any updates or changes we make to this policy will be posted to this location. Where appropriate, we will notify of any significant updates by email. Please check back to see any updates or changes to our privacy policy.

Contact

Questions, comments and requests regarding this privacy policy are welcomed.